Annex A

Statutory Transparency Review

Statutory Transparency Review				_		
Specified Information Order 2011 references		(CoPaCC References			
	Primary	Secondary	Primary Transparency Disclosure	Four	nd Location	Comments
	Ref	Ref	Timary Transparency Disciosure	. oui		Confinence
1 (a) the name of each relevant office holder;	a1.			Yes	http://www.hertscommissioner.org/about me/about me page.	
					<u>aspx</u>	
1 (b) the address for correspondence for each relevant					http://www.hertscommissioner.org/about_me/my_office.aspx	
office holder;					inttp://www.nertscommissioner.org/about_me/my_onice.aspx	
					http://www.hertscommissioner.org/system_pages/main_menu	
					extra links/contact me/contact the commissioner/contact det	
					<u>ails.aspx</u>	
2. (c) an organisational chart showing the structure of	a2.	i)		Yes	http://www.hertscommissioner.org/docs/Organisation%20Chart	
the staff;					v4%20-%20roles%20only.docx	
1. (c) the salary of each relevant office holder;		ii)	Salary Bands	Yes	http://www.hertscommissioner.org/about me/what we spend	
					/salary.aspx	
2 (1-) 41	1			V		
2. (b) the proportion of the staff who - (i) are women		iii)		Yes		
(ii) are, to the knowledge of the elected local policing						
body, members of an ethnic minority;					http://www.hertscommissioner.org/about_me/my_office.aspx	
(iii) have, to the knowledge of the elected policing					ntepy/ www.nerescommissioneriorg/about_ine/ in/ onteclaspi.	
body, a disability (within the meaning of section 6 of						
the Equality Act 2010(3));						
2A. In relation to-	a3.		Info on arrangements to make use of	Yes		
(a) the duty of the chief officer of the police force			staff of the Chief Constable or local			
maintained by the elected local policing body to			authority			
provide assistance to the body under section 2(5) or						
4(5) of the 2011 Act; and						
(b) the power of a local authority to provide						
aministrative, professional or technical services to the					http://www.hertscommissioner.org/about_me/how_we_will_ge	
elected local policing body under section 1(1) of the					t_things_done/delegations.aspx	
Local Authority (Goods and Services) Act 1970(c)						
:-f						
information as to any arrangements for use by the elected local policing body of the staff of the chief						
officer or of a local authority under those provisions.						
officer of of a focul authority affact those provisions.						
A (a) the identity of any apprica	- 4			V		
4. (a) the identity of any premises or land owned by, or	a4.			Yes	http://www.hertscommissioner.org/pdf/Premises%20for%20PC	
occupied for the purposes of, the elected local policing body;					C.pdf	
3. (a) the total budget of the elected local policing	b1.			Yes	http://www.hertscommissioner.org/about_me/what_we_cost/b	
body;	J			. 23	udget, precept investment.aspx	
3. (d) information as to the proposed expenditure of		i)		Yes	http://www.hertscommissioner.org/about me/what we cost/b	
the elected local policing body		<i>'</i>			udget, precept investment.aspx	
3. (c) information as to each anticipated source of		ii)		Yes		
revenue of the elected local policing body (other than,					http://www.hertscommissioner.org/about_me/what_we_cost/b	
in the case of a police and crime commissioner, the					udget, precept investment.aspx	
precept);						
3. (d) information as to the proposed expenditure of		iii)		Yes	http://www.hertscommissioner.org/about_me/what_we_cost/b	
the elected local policing body					udget, precept investment.aspx	
3. (b) where the elected local policing body is a police		iv)		Yes	http://www.hertscommissioner.org/about_me/what_we_cost/b	
and crime commissioner, the precept issued by the					udget, precept investment.aspx	
commissioner;	1				<u> </u>	

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		V)	Response to the PCP's report on	Partial		Response to the report will be sent to the panel prior to the February meeting.
2 (0): 6	1.0		proposed precept			
3. (f) information as to each crime and disorder	b2.			Yes	http://www.hertscommissioner.org/about_me/what_we_spend	
reduction grant made by the elected local policing					/community safety grants.aspx	
body, including the conditions (if any) attached to the		i)		Yes	http://www.hertscommissioner.org/about_me/what_we_spend	
grant, the recipient of the grant, the purpose of the					/community safety grants.aspx	
grant and the reasons why the body considered that		ii)		Yes	http://www.hertscommissioner.org/about_me/what_we_spend	
the grant would secure, or contribute to securing, crime	:				/community_safety_grants.aspx	
and disorder reduction in the body's area;		iii)		Yes	http://www.hertscommissioner.org/about_me/what_we_spend	
					/community_safety_grants.aspx	
		iv)		Yes	http://www.hertscommissioner.org/about me/what we spend	General statement.
					/community safety grants.aspx	
3. (g) information as to each item of expenditure of -	b3.	i)		Yes	http://www.hertscommissioner.org/about me/what we spend	
		1			/expenditure over £500.aspx	
(i) the elected local policing body exceeding £500		ii)		Yes	http://www.hertscommissioner.org/about me/what we spend	
(other than a crime and disorder reduction grant made		,			/expenditure_over_£500.aspx	
by the elected local policing body), including the		iii)		Yes	resperiantale over 1500.aspx	General statement covers value for money requirement.
		"",		165		deficial statement covers value for money requirement.
recipient of the funds, the purpose of the expenditure					http://www.hertscommissioner.org/about me/what we spend	
and the reasons why the body or chief officer (as the					/expenditure over £500.aspx	
case may be) considered that good value for money					/experialture over 1500.aspx	
would be obtained.						
1. (d) the allowances paid to each relevant office holder	h4	i)	name, force area, financial year, month,	Ves		
in respect of expenses incurred by the office holder in	54.	''	date, claim reference numbers, expense			
the exercise of the body's functions;						
the exercise of the body's functions;			type, description, amount claimed,		http://www.hertscommissioner.org/about_me/what_we_cost/e	
			amount reimbursed/not reimbursed,		xpenses.aspx	
			reason not reimbursed			
		ii)	For travel and subsistence; date, place	Yes		
			of origin, destination, category of		http://www.hertscommissioner.org/about me/what we cost/e	
			journey, class of travel, mileage, length			
			of hotel stay, category of hotel stay		<u>xpenses.aspx</u>	
			,, , , , ,			
4. (b) a list of every contract with a value not exceeding	b5.	i)		Yes		The approach being taken by Herts is believed by National Police Procurement to be an
£10,000 to which-	,	,				appropriate way to achieve compliance with this requirement.
(i) the elected local policing body, or						appropriate way to defice a compliance with this requirement.
(ii) the chief officer of the police force maintained by					http://www.hertscommissioner.org/about_me/property_rights_	
11.1					liabilities.aspx	
the body,					<u> </u>	
is or is to be a party, including the value of the contract,						
the identity of every other party to the contract and the	:					
purpose of the contract;						
4. (b) a copy of each contract with a value exceeding		ii)		Yes		The approach being taken by Herts is believed by National Police Procurement to be an
£10,000 to which-						appropriate way to achieve compliance with this requirement.
(i) the elected local policing body, or					http://www.hertscommissioner.org/about_me/property_rights_	
(ii) the chief officer of the police force maintained by					_liabilities.aspx	
the body,						
is or is to be a party;						
4. (c) a copy of each invitation to tender issued by-		iii)		Yes		The approach being taken by Herts is believed by National Police Procurement to be an
		l,				appropriate way to achieve compliance with this requirement.
(i) the elected local policing body, or		1				appropriate way to achieve compliance with this requirement.
(ii) the chief officer of the police force maintained by					http://www.hertscommissioner.org/about_me/property_rights_	
the body,					liabilities.aspx	
in relation to a contract which the body or chief officer						
(as the case may be) expects will have a value						
exceeding £10,000;						
	h6	:\	1	Voc	http://www.hertscommissioner.org/about me/what we cost/le	
2. (d) the job title, responsibilities and salary of each	b6.	1)		Yes		
senior employee and (unless the senior employee		1			adership team further info.aspx	

refuse to consist to the publication and the unique of the service dependency of the public results of the pub		·	T	1			T
Second Content of the content of t	refuses to consent to the publication of his name) the		ii)		Yes	http://www.hertscommissioner.org/about_me/what_we_cost/le	
advantume propriors of the southern of a supple and number of a supple and propriors of the southern of the sout	name of the senior employee;						
Automode Accounts of the audited Accounts of the Tork and PCC, covering Namement Namery Now the budget has been spent.			iii)		Yes	http://www.hertscommissioner.org/about_me/what_we_cost/le	
Company Comp						adership team further info.aspx	
Auditors opinions of the audited executive of the Forces and PCC, covering significant issues and comments		b7.	i)	Audited Accounts	Yes	http://www.hertscommissioner.org/about me/what we spend	
Auditors opinions of the audited executive of the Forces and PCC, covering significant issues and comments						/audit of accounts.aspx	
accounts of the Force and PCC, covering significant sites and commissioner and pitcount merivated we spend fault of accounts sizes. Annual accounting statement showing how the budget has been sport. Annual accounting statement showing how the budget has been sport. Annual accounting statement showing how the budget has been sport. Annual property on the accounts of the original state of the PCC. Annual Report on the accounts of the original state of the PCC. Annual Report on the accounts of the original state of the PCC. Annual Report on the accounts of the original state of the PCC. Annual Report on the accounts of the original state of the PCC. Annual Report on the accounts of the original state of the PCC. Annual Report on the accounts of the original state of the PCC. Annual Report on the accounts of the PCC. Annual Report on the account on the accounts of the PCC. Annual Report on the Accounts of			ii)	Auditors oninions of the audited	Yes		
significant issues and comments iii) Annual accounting statement showing how the budget has been specified on a policing body. 5. (a) a copy of the annual investment storlegy			,			http://www.bortscommissioner.org/about_me/what_we_spend	
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	Isigniticant nublic interest arising from the eversise of						
the body's functions;	= -					policies.aspx	
1. (f) the number of complaints or conduct matters that iii) Yes	the body's functions;						

have been brought to the attention of a relevant office holder by the police and crime panel (either because they have been referred to the Independent Police Complaints Commission, or because they are being subjected to informal resolution by the panel). 8. In relation to the independent custody visitor arrangements made under section 51 of the Police Reform Act 2002(a), information as to the operation of		iv)		Yes	http://www.hertscommissioner.org/my_plan/publications_and_policies.aspx http://www.hertscommissioner.org/get_involved/community_v_olunteers/independent_custody_visiting.aspx	
the arrangements. 6. (c) a statement of the policy of the elected local policing body in relation to records management, including procedures for the security and sharing of information and the retention and destruction of documents;	e2.	i) ii)		Yes Yes	http://www.hertscommissioner.org/my_plan/publications_and_policies.aspx	
2. (a) the number of members of the staff;	e3.	i)		Yes	http://www.hertscommissioner.org/about_me/my_office.aspx	
2. (b) the proportion of the staff who - (i) are women (ii) are, to the knowledge of the elected local policing body, members of an ethnic minority; (iii) have, to the knowledge of the elected policing body, a disability (within the meaning of section 6 of the Equality Act 2010(3));		ii)		Yes	http://www.hertscommissioner.org/about_me/my_office.aspx	
6. (d) a statement of policy of the elected local policing body in relation to the handling of qualifying disclosures (within the meaning of section 43B of the Employment Rights Act 1996(4))		iii)	Whistle blowing - clear guideline for concerns over conduct of PCC and staff	Yes	http://www.hertscommissioner.org/about me/how we will ge t things done.aspx	Contained in Section C4 (8) of the Scheme of Governance.
(e) a register of interests of relevant offcie holders, including every paid employment or office or other pecuniary interest of each relevant office holder.	f1.			Yes	For PCC: http://www.hertscommissioner.org/about_me/about_me.aspx For DPCC: http://www.hertscommissioner.org/about_me/my_office.aspx	
	f2.		List of FOI requests received and responses	No		Plan to implement for calendar year 2014
(e) a register of each offer of a gift or hospitality made to a relevant office holder or member of staff, indicating whether the offer was accepted or refused.	f3.			Yes	http://www.hertscommissioner.org/about me/what we spend/gifts and hospitality.aspx	
7. In relation to the prevention of crime and disorder, a copy of any report required by the elected local policing body from the responsible authorities for a local government area under section 7(1) of the Crime and Disorder Act 1998(5)				Partial		The only formal reports required so far are in relation to grants to districts. To be uploaded following website development.